

**2020 CHALLENGE BATHURST
THURSDAY 26 TO SUNDAY 29 NOVEMBER
VOLUNTEER POSITION BRIEFS**

Regardless of your role at the Event, all volunteer officials need to possess good communication skills and enjoy interacting with a wide variety of people. In addition to the actual Event itself, a patron's overall experience includes their interaction with volunteers and staff. While all roles differ, many responsibilities remain the same such as providing assistance to patrons and reporting of issues to supervisors.

ACCREDITATION CENTRE (2 or 4 days)

Half day shifts from 6.00am-12.00pm and 12pm-6pm

- Assist with packing volunteers packs (i.e. shirts, caps, posters)
- Issue accreditation and volunteers packs to authorised persons
- Compile, check and complete paperwork

VOLUNTEER CHECK-IN (2 or 4 days)

Full day shift from 5.30am-7.30pm (with regular time off)

- Ensure volunteers sign daily waiver and attendance record
- Distribute lunch packs and drinks
- Prepare, distribute breakfast and dinner
- Monitor volunteer absentees

COMPETITOR CHECK-IN (2 days being Wednesday & Friday only)

Full day shift from 8.00am-6.00pm

- Assist Event Management staff with Competitor Check-In (comprises 6 steps)
- Volunteers will receive thorough briefing on the day

COMPETITOR LIAISON (2 or 4 days)

Half day shifts from 6.00am-12.00pm and 12.00pm-6.00pm

- Rove the Inner Paddock (including Pit Complex Roof) identifying competitor breaches (e.g. smoking in or within 4m of the building, cars parked behind garages, children under 16 in garages, personnel drinking from glass bottles, animals in the precinct, unregistered vehicles)
- Ask offenders to refrain from breaches and engage security where necessary